

AGENDA

Meeting at Rockville Town Center Library

Attendees: Sabine Phillippe, Stephen Varga, Jenifer Cushing, Shilah Marks, Delon Pinto and Cynthia Castellanos

August 11, 2016, 7:00 pm.

A. Dates for calendar

1. Open House 2:30--3:45; Ice Cream Social 3:45-4:45 on 8/26—Request sent to Nolte via Prin to contact teacher volunteers
 - a. Cynthia will contact Karen Doswell about possibly donating ice cream for the social as she has done this in the past.
2. Fall Fling 10/29 from 11-6—Who is doing what?
 - a. Discussed Anne Simcox wanting to transition out of being chair and we need 1-2 volunteers to lead this event with Anne just helping this year. Cindy Jacobs had volunteered to do so; however she is not available to set up or be present on the date of Fall Fling this year.
 - b. Jen Cushing will send an email to Yen Malhotra requesting an email is sent out to all new parents for open volunteer positions including chair of fall fling.
3. Science Fair—When? Who? What is needed?
 - a. Heather Bond-Poje was previous coordinator but not interested in continuing this year.
 - b. We want to have the event but need a volunteer. Jen Cushing will ask Yen Malhotra to add this to the list of open volunteer positions.
4. Fun Run? When? Who? What is needed?
 - a. Yes we will have a fun run in the Spring of 2017. It will not be a fundraiser, no label requests or letters to ask for money. We have budgeted \$2000 as expense; but we want to reach out to the community for sponsorship of the event and possibly a grant from the City of Rockville or similar group. Water will be solicited from Giant and Trader Joes and bananas from the donor that gave them in the past.
 - b. Volunteer needed to coordinate the event. Jen Cushing will ask Yen Malhotra to add to open volunteer positions.

B. PTA Meeting dates

1. Need guests speakers to come with expertise? Who?
 - a. Sabine Phillippe recommended “Bullying” is the topic at the first meeting. She suggested the City of Rockville, MCPS liaisons, the Rockville resource center, town center may have people that are willing to come in and speak to our membership.
2. Need to provide resources info to family

C. Secretary for PTA Board--Replacement

Jenifer Cushing gracefully accepted my plea to replace Julie Ross.

D. More after-school clubs at Maryvale- Sabine Phillippe wants to see a daily offering of activities each week that includes one physical activity and one educational. We have 2 volunteers for Programs and Events: Cindy Jacobs and Sariah Toze. Jen Cushing will contact them to get the ball rolling about

discussing possible opportunities and Sabine's idea of having one physical and one educational activity offered each day.

1. Physical activities companies: dancing, Zumba, martial arts, soccer, Fencing? Who?
2. Educational: bingo club, financial investment, chess club, French,

E. Budget- Need to find out who will audit the books. Stephen Varga will ask Jenn Auroux as he recalled she mentioned 2 people had volunteered to do it.

1. Typo found
 - a. Sabine Philippe discussed line items on the budget that needed to be adjusted for this year.
2. Review proposed budget and look for areas of concerns/improvement/etc...so as to finalize tonight
 - a. Budget was finalized and agreed upon. It will be submitted for approval.
 - b. Line item in question: "Incentive Awards, \$500". Not sure what expense this is as there was nothing spent last year. It will remain in the budget for this year.
 - c. Tea & Tiaras was added as an expense with Dads and Donuts. Not increased in expense as we did not spend budgeted amount last year.

F. Other items:

Subcommittees for events to form asap

Funding requests to review for approval- Teacher/Maryvale PTA funding requests were approved/denied upon discussion with those present tonight. Several were denied as they were not pertinent to our PTA mission.

Delon Pinto asked about who is updating the 2016-17 PTA Membership form. It was suggested that Jenn Auroux is the membership chair and may be working on it. Delon will contact her to confirm whether she is updating it as he wants to post it on the new PTA website asap.

Meeting ended at 8:30 pm.

Minutes compiled by Jen Cushing on August 12, 2016.