

**PTA Maryland Congress of Parents & Teachers, Inc.**  
**Board of Directors Meeting**  
**Maryvale Elementary School- Media Center**  
**September 6, 2016, 8:00 PM**

- Call to Order:** Meeting called to order by President, Sabine Philippe, at 8:33 PM.
- Purposes:** Monthly meeting. Agenda prepared by President, Sabine Philippe.
- Quorum:** Quorum established with 8 members present.
- Minutes:** June minutes were reviewed and Tiffany Blunt moved to approve the minutes. It was seconded and passed.
- Agenda:**
- Treasurer's Report** Mr. Loomis received the treasurer's books on Thursday, Sept. 1, 2016. No comments have been received back yet. A final audit needs to be submitted by October 31, 2016.  
Sabine Philippe will talk to Mme. Rouzaud about Coup de Pous because we budgeted \$500 and she asked for \$1000. It was discussed that the difference is a responsibility of the school.
- Calendar**
- Science Fair-** Heather Bond-Poje will be contacted to find out the date.  
**Restaurant Nights-** Sabine Philippe will talk to Aissa Sires about setting up the restaurants. It was noted that Chipotle was successful for us last October and to schedule Silver Diner in the Winter and then again in Spring.  
**Fun Run-** The date needs to be decided upon in the Spring. We have several volunteers for the committee and Sabine Philippe will be contact them as well as Susan Nolte to determine a date.
- Volunteer Report** Cathy Rochette has resigned from co-chair of VP of Volunteer position. Yen Malhotra will recruit another volunteer to co-chair with her. Several volunteers have signed up at the general membership meeting and at the ice cream social. They will be contacted regarding the committee they signed up for.
- Advocacy Report** None
- Fundraising**
- Rob Gray volunteered to be VP of Fundraising.** Diane Ferguson moved to elect Rob Gray as VP of Fundraising and it was seconded and passed.  
**Fall Fling Volunteer Coordinator-** There are 2 people that volunteered to coordinate the SSL volunteers. Their names will be given to Anne Simcox and they will be contacted about the details.  
**Fun Run committee-** The committee has several volunteers now and they will be contacted about details.
- Programs** PTA helps to coordinate events, but vendor need to set up everything else on their own with Maryvale/MCPS.

City of Rockville was contacted and they stated they can provide activities and bring all the resources.

It was noted that we need to be aware of protecting our students since there will be several outside vendors coming into the school.

Cindy Jacobs was not present, but sent an email that was read to the group.

She noted that Katie Stein is coordinating the Big Learning after-school program. Big Learning will be at Maryvale for K-5 grades on Tuesday from 3:50-4:50. Information will be sent home for students to register. Kaizen Karate will offer after-school classes at Maryvale in the fall on Thursdays from 3:50-4:50; a flier will go home to families this week. Sariah Toze will coordinate the Movie Nights (December 16 & February 10. Both from 6-9); a movie license will be obtained by Sabine Philippe. Sariah Toze will also coordinate the Reflections Program art contest in December.

Before-school activities were mentioned as a possibility to avoid child care. A boys running club was proposed, but not discussed further.

**Cultural Arts**

There will be an author (Christian Epanya) from Paris visiting Maryvale, who is a friend of Mme. Loomis. This event will be during school and open to all students.

**Communications**

Jennifer Auroux is working on the directory, using A to Z Directories. She will work with Susan Nolte regarding the registration forms needed.

**New Business: Assistant Treasurer-** Stephen Varga is interested in transitioning out of the Treasurer position and is looking for an assistant that can then become Treasurer. Lily Brown volunteered to be the Assistant Treasurer. Training is needed for compliance with MCCPTA. There is a training this Saturday, September 10, 2016 and Stephen Varga will attend.

**PTA incorporation Status-** It has expired. Sabine Philippe will complete the proper paperwork and submit the forms to regain good standing again. Once this is completed, the signers on the bank account need to be updated. It will be Sabine Philippe, Lily Brown, Stephen Varga and maybe Jennifer Auroux.

**5th Grade Trip-** There was a general interest at the general membership meeting, so planning will begin. Discussion about starting pen-pals among the 4th grade class occurred.

**Adjourned:**

Diane Ferguson moved to adjourn the meeting. It was seconded.  
Board of Directors Meeting adjourned at 9:15 PM.

Minutes prepared by Jenifer Cushing, Secretary