

PTA Maryland Congress of Parents & Teachers, Inc.
Board of Directors Meeting
Maryvale Elementary School- Media Center
February 7, 2017, 8:00 PM

Call to Order: Meeting called to order by President, Sabine Philippe, at 8:25 PM.

Purposes: Monthly meeting. Agenda prepared by President, Sabine Philippe.

Quorum: Quorum established with 7 members present.

Minutes: October minutes were reviewed and Delon Pinto moved to approve the minutes. It was seconded and passed.

Agenda:

1. Calendar
 - a. Movie Night- Scheduled for Friday, May 19. Susie Prin verified the date is good with master calendar. Sabine Philippe will book ICB for room.
 - b. Science Fair- Susie Prin verified date is Wednesday, April 5th, Time TBD.
 - c. International Night- Susie Prin verified event on Wed. March 22, Time TBD
 - d. Remaining PTA General Membership Meetings: April 4, May 2
 - e. Remaining PTA Board meetings: April 4, May 2, June 6 (June meeting is transition meeting only for outgoing and incoming board members).
 - f. Fun Run- Friday, April 21 during school day. Sabine Philippe suggested Ms. Rebecca Hubbard might help with coordinating class schedule for event. Sabine volunteered as event coordinator. Event sponsorship suggestion- see if Kaiser or another health group would donate pedometers so kids don't need to keep track of laps, would be a take home gift. Sabine Philippe will send Rob Gray sponsors to solicit and he will reach out to them for donations.
 - g. Restaurant Night- want to have one in February. Delon will contact Nawal to get it started.
 - h. Teacher appreciation week- May 1 to May 5th
 - i. Cynthia Castellanos is coordinating Hispanic luncheon on Friday, May 5th. She is moving out of country later this year. She will nominate new hispanic liaison for PTA.
2. Treasurer's Report- budget on track. Direct Appeal- coming in slowly. Online payment through paypal would be good to have, needs to get set up but Sabine Philippe is not sure where login and passwords are.
3. Advocacy Report- nothing to report at this time. Diane Ferguson and Delon Pinto volunteered to be part of the meeting with Susie Prin, Sabine Philippe and Michelle Weisse to discuss her concerns with PTA and sibling link (best day is Wednesday @ 1:00).
4. Volunteer Report- Yen will create a sign-up genius for open positions for upcoming events (Non-PTA board member for Bylaws Review Committee, science fair, international night, fun run, movie night)
5. Delegate Report - publicize the MCCPTA board decision about choice study when it occurs. Otherwise, nothing new to report.
6. Membership Report- 203 members. Goal is 225. 162 are parents. 35 are English. 39 teachers. Full potential membership is hard to count because there are over 600 students but number of families are less. Want to have more English membership and more teacher members. Susie Prin will promote teacher membership in her next monthly bulletin.
7. Programs Report- Diane Ferguson needs dates for cultural arts assemblies and will discuss with Susie Prin. Susie Prin will look at master schedule and email Diane Ferguson suggestions on date.
8. Fundraising Report- Cash to clothing update? Susie Prin reported that she has been receiving an email monthly to say how much was earned. We should verify that Liliانا Brown is receiving the checks from this effort. Direct Appeal Report- Not sure how much has come in yet. Rob Gray will talk to Liliانا Brown about how much has been collected.

New business

- Nominating Committee: Need to form this group soon so a slate can be created for the April PTA membership meeting. Suggested committee is Crystal Lane, Elizabeth Fischer, Michelle Weiss. Crystal Lane will talk to Michelle Weiss to see if she would join the nominating committee. Sabine Philippe will reach out to each to be on the committee.
- Bylaws review for submission/Review Committee. Bylaws needs to be reviewed as it is overdue: due by January 14, 2017. Delon Pinto, Rob Gray and Sabine Philippe volunteered to be on the committee with one more non-board member. Will advertise open position, due ASAP.
- VP Tiffany Blunt will continue as VP and Spirit wear coordinator through end of this school year. Not interested in continuing in following year.
- 5th grade trip- Trip to Canada was suggested. Not going to be a school sponsored event. Not a PTA event either. Susie Prin will check what the rules are as far as promoting or advertising it within the school though. Was suggested that those interested discuss details with Mme Sawadogo, Aissa Sires, and those that have gone before as they want to incorporate teacher with the group.
- End of PTA is June 2017. Next year's calendar is scheduled in summer. Board still holds meetings.

Adjourned: Meeting adjourned at 9:13 PM.

Minutes prepared by Jenifer Cushing, Secretary