

PTA Maryland Congress of Parents & Teachers, Inc.
Board of Directors Meeting
Maryvale Elementary School- Media Center
June 6 2017, 6:30 PM

Call to Order: Meeting called to order by President, Sabine Philippe, at 6:50 PM.

Purposes: Monthly meeting. Agenda prepared by President, Sabine Philippe.

Quorum: Quorum established.

Minutes: May minutes were reviewed and Delon Pinto moved to approve the minutes. It was seconded and passed.

Agenda:

1. **Board contact information** was collected for communication over the summer
2. **Guest from MCCPTA: Sunil Dasgupta**
 - a. MCCPTA cluster coordinator attended our meeting to ask about any wish list items for the upcoming new school building. He will add our wish list to the Capital Improvement Project and present them to the 2019 Long Range Planning Division. He suggested we ask for more details from the Montgomery County Construction team regarding some of the items below. Can email him for more details and updates, sunildasgupta@hotmail.com.
 - b. The wish list items discussed:
 - i. School garden to be used for consumption and as an instructional garden for all grade levels.
 1. Sunil Dasgupta does not think that a garden would be a priority of the division, but we could use the current blueprint's existing space to create such a garden or to add a Greenhouse.
 - ii. On-site daycare space. The local school community has a need for daycare and utilize the current facility.
 - iii. Playground that is creative and will use synthetic material instead of mulch.
 - iv. Improvement in arts program and facilities: sound system, music and art.
 1. The new school will have a low-stage in the cafeteria that will have a curtain and lights.
 - v. Larger media center- since Maryvale houses books in both english and french more space than a traditional ES seems necessary, the media center will be shared with an estimated 120 Carl Sandburg students plus our 650 Maryvale students.
 - vi. More Parking spaces due to more staff and to support family events during the school day.
3. **Upcoming PTA training**
 - a. Officers' training. None needed this year as Sabine Philippe and Liliana Brown are continuing as President and Treasurer and they completed the training last year.
 - b. Maryland PTA Convention- Sabine Philippe will try to attend. There were no others interested in attending at this time.
4. **2017-18 Calendar**
 - a. Summer meetings: 2 meetings
 - i. **Thursday, July 13th** 7-8 PM; Maryvale Media Center
 1. Work on budget and review fund requests
 - ii. **Thursday, August 10th** 7-8 PM; Maryvale Media Center
 - b. School Year Events and Meetings
 - i. **PTA Meetings** (1st Tuesday of the month)
 1. **September 5th:** 7-8 PM General Membership, 8-9 Board

- a. Agenda: Approve budget
 2. **October 3rd:** 7-8 PM General Membership, 8-9 Board
 3. **December 5th:** 7-8 PM General Membership, 8-9 Board
 4. **February 6th:** 7-8 PM General Membership, 8-9 Board
 - a. Nominations Committee formed
 5. **April 3rd:** 7-8 PM General Membership, 8-9 Board
 - a. Nomination Slate Presented
 6. **May 1st:** 7-8 PM General Membership, 8-9 Board
 - a. PTA Elections
 7. **June 5th:** Attended by incoming and outgoing boards 7-8 PM
 - a. Transition Meeting and planning for upcoming year.
- ii. PTA Events
1. **AUGUST**
 - a. **30th, Wednesday:** Staff Luncheon- welcome back lunch. 12-2:00 pm
 - i. PTA Membership drive for teachers. Plan for 110 ppl.
 - ii. Coordinator: Shilah Marks. Volunteers: Delon Pinto, Crystal Lane, Jenifer Cushing. Shilah Marks will get quotes for luncheon food.
 2. **SEPTEMBER**
 - a. **1st, Friday:** Open house Ice Cream Social. 2:30-4:00 open house, social from 4-5.
 - i. PTA Membership Drive and Spirit Wear opportunity
 - b. **5th, Tuesday:** First day of school reception (Boo-Hoo breakfast). 9:25am.
 - i. Kindergarteners will line up in cafeteria. Have PTA parents in cafeteria to support new K parents. PTA Membership Drive and Spirit Wear opportunity.
 - c. **Sept 11th or 14th:** Back to School Night. Date to be confirmed by M. Susie Prin at summer meeting.
 - d. **29th, Friday:** Movie night #1, Outdoors 6:30-8:00.
 3. **OCTOBER**
 - a. **3rd, Tuesday:** PTA Meeting #2
 - b. **14th, Saturday:** Fall Fling
 - c. 20th, Friday: Rain date for Outdoor Movie Night, if needed
 4. **NOVEMBER**
 - a. 6th - 10th: Book Fair
 5. **DECEMBER**
 - a. **5th, Tuesday:** PTA Meeting #3
 - b. **15th, Friday:** Movie Night #2, Indoors 6:30-8:00
 - c. **12, 13, 14th, Tuesday to Thursday:** Holiday Shoppe
 6. **FEBRUARY**
 - a. **23rd, Friday :** Movie Night #3, 6:30-8:00
 - b. **6th, Tuesday:** PTA Meeting #4
 7. **MARCH**
 - a. **14th, Wednesday:** International Night, 6:30-8:00
 8. **APRIL**
 - a. **3rd, Tuesday:** PTA Meeting #5
 - b. **12th, Thursday:** Science Fair, 6:30-8:00
 - c. **27th, Friday:** Movie Night #4, Outdoors 6:30-8:00 rain date of May 4th
 9. **MAY**
 - a. **1st, Tuesday:** PTA General Meeting #6
 - b. 4th, Friday: Rain Date for Outdoor Movie Night.
 10. **JUNE**

- a. **5th, Tuesday:** PTA Board transition Meeting Only
- b. **9th, Saturday:** Goodbye Maryvale Carnival, Fundraiser for something on the wish list. Invite all alumni.

- c. Dates to be added at next meeting:
 - i. Restaurant Nights, Family Health Event/Fun Run
- 5. Reservation of space
 - a. for PTA events, use: <http://www.montgomerycountymd.gov/CUPF/>
 - b. For PTA meetings, Susan Nolte will reserve media center on ICB.
- 6. Other/New Business
 - a. Fun Run- suggestion to change to field day (Sariah). Mrs. Prin suggested changing it to a PTA night of health and fitness for families. IN the evening. Focus on many things: health & nutrition. PTA event. To be discussed further at summer meeting.
 - b. Open PTA positions
 - i. Delon will post open positions on the PTA website.
 - ii. Michelle Weisse expressed an interest in Membership Chair. We need to confirm with her.

Adjourn

8:30 pm

Minutes prepared by Jenifer Cushing, Secretary